

PRESENTATION REQUIREMENTS

Please give us details about audience, are they:

	<i>Yes</i>	<i>No</i>	<i>Please give details</i>
Older people (55+)			
Students			
Children			
Professionals			
Other			

What would like us to talk about?

	<i>Yes</i>	<i>No</i>	<i>Please give details</i>
RNID's work			
Equipment			
Communication			
Other			

Is the venue accessible for disabled people?

	<i>Yes</i>	<i>No</i>	<i>Please give details</i>
Ramps			
Accessible toilets			
Accessible lifts			
Infra-red listening system			
Induction loop system			

Other information

For how long would you like us to address the group?	
Approximately how many people are you expecting to attend?	
What date would you like us to talk to your group?	
What time is your meeting?	

Yes No

Do you have use of a PowerPoint Projector?		
Do you have use of an Overhead Projector?		
Would you like us to send you posters (A3 size) to publicise the event?		
Would you like to see a demonstration of equipment for deaf and hard of hearing people?		
Is your organisation able to reimburse our expenses?		

Please give us the address of the venue and enclose a map if possible. Please also include contact person's name and address.

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Please return this form to: RNID Midlands Information Service, Regency House, 97-107 Hagley Road, Birmingham, B16 8LA.